

# Student Employment

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Student Employment serves currently enrolled Northeastern students who are seeking part-time, seasonal, temporary, and on-campus employment. Job opportunities such as these assist students in meeting college expenses and/or gaining career-related experience. All job opportunities received by Student Employment are for currently enrolled students meeting Minimum Standards of Academic Progress.

Eligibility for certain on-campus jobs, such as those funded by the Federal Work-Study Program, are based on demonstrated financial need resulting from an approved financial aid application. Other on-campus jobs (Student Aide) are open to all students who are enrolled for a minimum of six credit hours (half time) per semester. To ensure no delay in pay students should not begin work until all hiring forms have been submitted and processed through the Student Employment Office.

All jobs received by Student Employment are posted online at H ([https://app.joinhandshake.com/login/?requested\\_authentication\\_method=standard](https://app.joinhandshake.com/login/?requested_authentication_method=standard))andshake (<https://neiu.joinhandshake.com/login/>). ([https://app.joinhandshake.com/login/?requested\\_authentication\\_method=standard](https://app.joinhandshake.com/login/?requested_authentication_method=standard)) Other useful information can be found on the Student Employment (<https://www.neiu.edu/financial-aid/student-employment-opportunities/>) website. A limited number of job openings are posted on bulletin boards just north of the entrance to Enrollment Services (D-120).

## Federal Work-Study Program

Programs	Eligibility	Description of Programs	Repayment	Office to Contact
Federal Work-Study Employment	(Undergraduate and Graduate) Enrolled full or half-time. Eligibility of students is determined by approved needs analysis methods. Must complete FAFSA. Must be enrolled in a degree program. Must file FAFSA by NEIU priority file date.	Federally funded on or off-campus employment. Off-campus employment is arranged through Student Employment with public and/or private not-for-profit agencies operating in the public interest. Includes America Reads/ Counts Tutoring Opportunities.	No repayment obligation.	Northeastern Student Employment (D-012) or Financial Aid (D-200)

## Institutional Work Program

Programs	Eligibility	Description of Programs	Repayment	Office to Contact
Student Aide Employment	(Undergraduate and Graduate)	All enrolled students are eligible to apply for part-time on campus employment.	No repayment obligation.	Northeastern Student Employment (D-012) or Financial Aid (D-200)